

# DENHAM PARISH COUNCIL MEETING

Chairman: Councillor Duncan Mc Gregor

Email: [clerk@denhamparishcouncil.org](mailto:clerk@denhamparishcouncil.org)

All Parish Councillors: You are hereby summoned and members of the press and public you are hereby invited to attend an ordinary meeting of the Parish Council on 26<sup>th</sup> March 2024 at 7.30pm in St John the Baptist Church, Denham to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

If you are unable to attend but wish to make a comment only please contact the Parish Clerk before 3pm on the day of the meeting

## AGENDA

Item	Description
1	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to accept apologies for absence.</li></ul>
2	<b>Declarations of Interest and Dispensation considerations:</b> <ul style="list-style-type: none"><li>a. To receive any Councillors' Interests in subsequent agenda items and to note any additions and/or deletions to the Councils Register of Interest.</li><li>b. To receive and consider any requests for dispensations.</li></ul>
3	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on 23 <sup>rd</sup> January 2024 as a true record of the business conducted.
4	<b>Public Forum:</b> <b>(this section at the Chairman's discretion may last up to 15 minutes):</b> <ul style="list-style-type: none"><li>a. To receive reports from the District and County Councillor.</li><li>b. To receive comments or questions on matters of interest from members of the public.</li></ul>
5	<b>Planning</b> <ul style="list-style-type: none"><li><b>a)Planning Applications for consideration:</b><ul style="list-style-type: none"><li>I. DC/24/01047 – Boxers Meadow, Low Road, Denham – erect of two-storey extension.</li></ul></li><li><b>b)Planning Decisions</b><ul style="list-style-type: none"><li>I. DC/23/04487 – Manor Farm House, Hoxne Rd, Denham, IP21 5DF – Planning permission granted.</li></ul></li></ul>

Wendy Alcock – Parish Clerk

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19<sup>th</sup> March 2024

	<p><b>c) Other Planning Matters.</b></p> <ul style="list-style-type: none"> <li>i. Ratification of comments for planning application DC/24/00513 – Request for scoping opinion for Phase 2 of Cranswick Factory.</li> <li>ii. Ratification of comments for planning application DC/24/00515 – Request for scoping opinion for Phase 2 of Cranswick Factory</li> <li>iii. Notification of Planning Appeal – AP/23/00088 – For noting.</li> </ul>
6	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a. Councillors to approve the finance report for the period ended 30<sup>th</sup> January 2024 including: <ul style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget to actual payments and receipts</li> <li>III. Virement proposal between budgets.</li> </ul> </li> <li>b. Councillors to note receipts since the last meeting.</li> <li>c. Councillors to approve payments.</li> <li>d. Council to nominate a second councillor to approve payments on-line</li> </ul>
7	<p><b>Governance:</b></p> <ul style="list-style-type: none"> <li>a) Denham Parish Council meeting schedule 2024/25.</li> <li>b) Agree a date for the Denham Spring Litter Pick</li> <li>c) Review of Denham Parish Council Publication Scheme</li> <li>d) Adoption of Denham Parish Council Retention Policy</li> <li>e) Councillor Resignation</li> </ul>
8	<p><b>Denham Village Hall:</b> To receive an update and consider any action required.  <b>To agree the management agreement/Trust Deed with the DCC to run the Village Hall.</b></p>
9	<p><b>Correspondence:</b> To receive and consider any comments/actions to correspondence received which is not already covered within the agenda.</p> <ul style="list-style-type: none"> <li>a) Suffolk County Council’s Local Transport Plan Consultation – for noting and comment.</li> <li>b) Debenham Parish Council’s response to the consultation towards a permanent 7.5 tonne ETRO in Eye.</li> <li>c) BMSDC Parishes Survey – for comment</li> <li>d) Hedgehog Highway Project – for decision whether to support.</li> </ul>
10	<p><b>Any other matters for information, to be noted, or for inclusion on a future agenda.</b></p> <ul style="list-style-type: none"> <li>a) To Note that the Annual Parish Meeting will be held on the 21<sup>st</sup> May @ 7:00pm before the Annual Parish Council Meeting at 7:30 pm.</li> </ul>
11	<p><b>To note the date of the next Parish Council meeting being 21<sup>st</sup> May 2024 .</b></p>
12	<p><b>To close the meeting.</b></p>